

# Provider's Network Newsletter

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# January & February PNI Trainings

#### Rate for CPR/First Aid: \$70.00

Pre-registration is required for all classes by contacting the PNI office.

Class fee is non-refundable.

Payment must be received in our office prior to class date to secure a spot.

**LINCOLN** - Instructor: Becky Burns

#### PEDIATRIC CPR/FIRST AID

January 20, 2024 • 9:00 am - 12:00 pm

#### **SAFE WITH YOU**

February 10, 2024 • 9:00 am - 1:00 pm

Safe With You classes are currently FREE due to grant funding.

PLEASE CALL US TO REGISTER!



#### 2023 Tax Statement

If you utilize KidKare, your CACFP tax information is easily accessible to you! You are immediately able to view and print your 2023 tax information for your December 2022 to November 2023 claims paid in 2023. This report will give you all the information needed for your food program income for the year. Please call the office if you have any questions regarding your 2023 tax information.

#### To run your tax report from KidKare go to:

REPORTS ightarrow Claim Statements ightarrow Tax Report ightarrow 2023 ightarrow Run

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#### IS YOUR DAYCARE LOCATION MOVING?

If your daycare location is moving, it is imperative that you notify licensing and your food program sponsor so that your license and CACFP agreement can be updated. Your new daycare location will not be eligible for CACFP reimbursement until all paperwork is completed and your licensing dates at your new location can be verified. You may also need to fill out new income eligibility paperwork which must also be received and determined before the end of the month in which your move takes place. Failure to notify us of your move in a timely manner, may result in your claim being ineligible at your new location. Please let us know if you have any questions!

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### The following holidays are NOT reimbursable:

New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day

Remember to look at KidKare messaging and your regular email daily for important PNI information!!

#### **Snowman Garlic Bread**

3 whole grain English muffins
1 clove garlic
1½ T. butter
pinch of finely chopped parsley (fresh or dried)
3 oz. shredded mozzarella cheese
cherry tomatoes, sliced in half
¼ orange bell pepper



Preheat oven to  $305^{\circ}$ F. Split English muffins in half. Peel and crush or finely chop the garlic clove, then mix with butter and parsley until well combined. Spread the garlic butter over the cut side of the muffin halves, spreading it equally across all muffins. Top each English muffin round with  $\frac{1}{2}$  ounce shredded mozzarella. Slice the cherry tomatoes in half and cut 6 triangles from the orange pepper. Arrange the cherry tomatoes and the pepper on top of each muffin to create the face of a snowman. Bake in oven for 5-10 minutes or until the cheese is melted and bubbling.

**Snack Menu Suggestion:** Snowman Garlic Bread and Sliced Pears

We would like to WELCOME Amelia Maldonado of Mitchell Lauren Newman of York and Rachelle Aguilar of Scottsbluff to the Provider's Network family! We are excited to be working with you and your child care!! THANK YOU and CONGRATULATIONS to Henry & Sylvia Magdaleno of Mitchell Laurie Fox of York and Sheryl Schulte of Gering for their provider referrals!! These providers will receive a \$50.00 Visa Gift Card for their referrals. You can receive a \$50.00 Visa Gift Card for any new eligible provider referrals to PNI. Please contact us with any questions and <u>make sure that your referral</u> provider gives us your name when they call to sign up! 

Check out our website for important PNI news and ongoing nutrition information!

https://www.pnicacfp.org

## IMPORTANT MONTHLY REMINDERS:

## Tentative Monthly Direct Deposit Date Range: 19th - 28th

Due to the continued fluctuation in receiving the claim funds from NDE each month, we feel it is best to no longer give a tentative deposit date "guess" in the newsletter, but rather a date range based on historical deposit dates. However, each month, once the funds are deposited into our account, we will send a notification to everyone directly through KidKare Messaging with the specific deposit date. Should there be a deposit delay beyond the 28th any month, we will notify you ASAP through KidKare Messaging so the info is at your fingertips!

Watch KidKare Messaging for the specific deposit date once we receive it!!

- √ Per USDA Regulations: all meals and attendance must be recorded by 11:59 pm every day. If you run into login issues, you must call and leave a message at the office or send us an email the <u>SAME DAY</u> of occurrence for reimbursement consideration.
- √ On-line claims should always be submitted the last day of the month, after your last meal has been entered.
- All Registration Forms must be received by the end of each month. <u>Mail your</u> <u>CRF's right away when a child starts</u> in your care instead of waiting until the end of the month.
- Add non-school days to each school age and preschool child's calendars before the end of each month to avoid deductions.
- ✓ You must contact the office if you plan on moving or changing directors <u>PRIOR</u> <u>TO THE MOVE OR CHANGE</u>. If you contact licensing, you are responsible for contacting PNI as well.
- If you call the office and no one answers, please leave a detailed voice mail and your call will be returned within 24 hours. You can also email your advisor, Lara, or Carrie at anytime.